Insper

Questions You May Answer During Your Proposal Submission.

NEW SUBMISSION

What types of research does your project involve?
Are you the principal investigator?
How many coauthors are you working with?
Project's name
Is this project related to any research group at Insper?
Name of Principal Investigator(s) (PI)
Indicate level of risk involved in your study. Consider the following definition of minimal risk.
"Minimal risk means that the probability and magnitude of harm or discomfort anticipated in the
research are not greater in and of themselves than those ordinarily encountered in daily life or
during the performance of routine physical or psychological examinations or tests" (U.S.
Department of Health and Human Services (HHS), 45 CFR 46.102(i) and 21 CFR 56.110)

PRIMARY DATA

What is expected total number of subjects for this study?
Check which of the following special groups named here will be part of your study.
Which kind of data collection are you doing for this study?
Are there any pre-existing relationships that may influence the subject's decision to participate in this study?
State how and when subjects will be screened for study eligibility.
If your research will be conducted with any of the special groups pointed above, describe how you will approach these groups and what measures are being taken to guarantee their informed consent.
Have used the informed consent declaration template suggested by Insper CEP (see Insper CEP
website)?

If you have answered "no" to the question above or made any editions to the original Insper CEP declaration template, please upload the informed consent declaration that you are planning to use here.

SECONDARY DATA

Describe which data will be collected.
Describe how you will collect the data.
Describe the steps taken to maintain subject's privacy during data collection.

STUDY PROCEDURE

Describe in detail any activities the subjects will be asked to perform or any interventions involving subjects that will be part of this study.
Describe what kind of information will be collected from subjects and how this collection will
happen.
State who will be collecting information from subjects (what is the person's connection to the study and/or larger project), where data collection will happen (at the subject's house, at the university, on the streets, etc.) and what steps are being taken to protect the subjects' privacy during data collection.
Will data be collected or analyzed using an internet-based application?
Will any subject identifier (such as email address, name, IP address, etc.) be associated with the data collected at any point?
Specify which steps are being taken to anonymize all the data collected.
Will any social media platform (such as Twitter/Facebook/Instagram, etc.) be used for recruitment and/or communication with subjects, or at any other point during data collection?
If you have answered "yes" to the previous question, please specify.

RISKS AND BENEFITS

What direct benefits the subjects are expected to have from participating in this specific new study?
State any general benefits (to larger groups, society, public policy) that are expected to derive from this study.

Explain what risks, harms or discomforts to subjects or other populations are to be expected from this.
Explain what steps are being taken to minimize the risks described above.
Are the benefits and risks described in your informed consent declaration form?
Does this study involve deception (providing false information) or incomplete disclosure (withholding information about the study purposes or its activities)?
If you have answered "yes" to the previous question, please specify.

DISSEMINATON OF INFORMATION

What is your plan for disseminating the results for this study?
When do you expect to have a final version of your study?

FINAL CONSIDERATIONS

Does study involve a plan to maintain subjects' information secure and confidential?
How will you guarantee that subjects' information is secure and confidential?
Will you share this study's data with research assistants or any other people other than main researchers and co-authors?
If you have answered yes to the previous question, describe how you will guarantee that subjects' confidential and private information will be secure in other people's hands?
Did you describe in the informed consent declaration form how subjects' information will be made secure and confidential?